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Subject File

1 FEB 1979

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MEMORANDUM FOR: Deputy Director for Administration

FROM

:

[REDACTED]
Acting Director of Personnel

SUBJECT

:

Office of Personnel Report -
Week Ending 31 January 1979

1. Hire-the-Handicapped Program: Our thirteenth deaf employee entered on duty on 29 January 1979 under the Handicapped Program. A GS-07 programmer for the Office of Data Processing [REDACTED] he is the second deaf person we've hired in 1979.

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2. Recruitment Advertising: [REDACTED]

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a. On 17 January 1979 arrangements were made for electronic technician ads to run in the 5 February 1979 editions of The Army Times, The Navy Times, and The Air Force Times.

b. On 18 January 1979 [REDACTED] visited Commander J.G. Williams, Deputy Chief of the Telecommunications Section of the U.S. Coast Guard. This meeting was a follow-up to a lead provided by recruiter [REDACTED]. The U.S. Coast Guard has a news letter (COMBULLETIN) which carries news about communications only; it does not contain advertisements as such, but Commander Williams agreed to write a paragraph or two about CIA's Telecommunications and Electronic Technician requirements, and it will be suggested that interested persons who plan to separate from the service forward resumes to our P.O. Box address. The article will appear in the 26 February 1979 edition.

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3. Modern Language Association: Recruiter [] attended the Modern Language Association's recent convention at the Americana Hotel in New York City. [] and [] from the Language School, Office of Training, were in attendance and assisted in selecting, reviewing, and interviewing candidates. Jim reports that the reception he received from the administrative people of the Modern Language Association was very good. In fact, two Modern Language Association employees are submitting applications to us. []

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4. Anti-CIA Demonstration: [] of the Washington Area Recruitment Office, reports that the demonstration against her presence on the Georgetown University campus on 30 January 1979 did not interfere with her interviews. She states that campus officials managed the whole thing remarkably well by isolating her from the demonstrators and their activities. Twelve of the 14 scheduled for interviews appeared as planned. []

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5. Task Force: The Acting Director of Personnel, Deputy for Plans and Control, [] of the Plans and Review Staff, and [], Special Assistant to the Deputy Director of Central Intelligence, met concerning the establishment of a task force to study the proposed changes in the Foreign Service personnel system. []

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6. Feasibility Study - Social Security Coverage: Chief, Retirement Affairs Division called Mr. Edwin Hustead, Chief Actuary for the Civil Service Retirement System on 27 January 1979. Mr. Hustead is assisting HEW in its consideration of the feasibility and desirability of extending Social Security coverage to Federal civilian employees. Section 301 of P. L. 95-216 directed the Secretary of HEW to conduct a comprehensive examination of this matter. This is being done via the Universal Social Security Coverage Study. The Executive Director of the study group, Mr. R. J. Wallace, had indicated that Mr. Hustead would be contacting us regarding pertinent information on CIARDS. Mr. Hustead is aware that we may have a problem providing classified information to the study group.

7. Annual GEHA Meeting: On 29 January 1979, the annual GEHA meeting was held in the Headquarters auditorium. [], Treasurer, GEHA, spoke to the assembly and provided an overview of insurance programs for 1978. He

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also provided information on the Association Benefit Plan changes for 1979 and discussed the increase in premiums and answered questions posed by members in attendance. ☐

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8. Suggestion Box: No suggestions were received this week. The number of suggestions received since the program began on 15 June 1977 is 69. ☐

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9. Rehired Annuitants: See attached report. ☐

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COMING EVENTS:

(1) Military Reserve Meeting: The guest speaker for the Military Reserve meeting on 5 February 1979 will be Lieutenant Colonel Edward McGushin, USA, from the Management Directorate, Office of the Chief of Staff, Department of the Army. His topic will be "Posture of the U.S. Army." Colonel John H. Morris, USAF, from the Office of Deputy Under Secretary of Defense for Research and Engineering will be the guest speaker on 26 February 1979, for the Military Reserve Unit. His topic will be "Mobility Problems." Both meetings will be conducted in the Headquarters auditorium and will start at 1745 hours. ☐

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(2) Digital Message Machines: Arrangements have been made with Building Services Branch to place digital message machines at each entrance to Headquarters Building announcing the 6 February Blood Day. ☐

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(3) Supergrade Factor Evaluation System: ☐ of the Position Management and Compensation Division briefed seven senior officials in the DDS&T on the objectives, criteria and methodology of the proposed Supergrade Factor Evaluation System. These officials will participate in a workshop to test and validate the system on 6-7 February 1979, at the ☐

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30 January 1979

WEEKLY REPORT OF REHIRED CIVILIAN ANNUITANT ACTIVITIES
FOR THE AGENCY (24-30 January 1979)

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1. The following rehired civilian annuitant cases were approved by the Deputy Director for Administration as new hires:

DDA

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DDSC

DDO

NFAC

- Independent Contractor, OTP
effective 1 February 1979.

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- Independent Contractor, OSC
effective 15 January 1979.

- Independent Contractor, EUP sion,
effective 16 January 1979.

- Independent Contractor, CCS
effective 2 January 1979.

- Independent Contractor, NE ion,
effective 7 January 1979.

- Independent Contractor, OR
effective 25 January 1979.

- Independent Contractor, OS
effective 25 January 1979.

2. The following rehired civilian annuitant case was approved for extension by the Deputy Director for Administration:

DDO

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- Independent Contractor, IAD,
one-year extension.

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3. The following rehired civilian annuitant cases were approved for extension by the Acting Director of Personnel:

DDO

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- Independent Contractor, [] one-year extension.
- Independent Contractor, [] one-year extension.

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4. The following rehired civilian annuitant case was terminated:

NFAC

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- Independent Contractor, OGCR, terminated 26 January 1979. []

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